

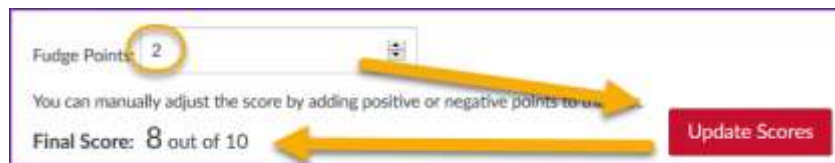
# CANVAS: How to give extra credit

## Adding Extra Credit to a Quiz

Canvas does not yet have a way to add questions to a test that are designated and graded as “extra credit”, therefore extra credit points must be manually added in one of 4 ways.

**Option 1:** Add a specific question that will be the “extra credit” question and assign it a value of 0 points in the question answer key. This question must be added as a stand-alone question or as part of a group of questions which are all assigned 0 points. **Manually** grade each student’s submission and, if deserving, enter a point value for the extra credit question(s). A student’s score on the extra credit question will appear as a number divided by zero, e.g. 1/0.

**Option 2:** Add extra points to a student’s total quiz score in such a way that they are not associated with any specific question. To do so, open a student’s test submission > scroll to the bottom > enter the extra credit points in the “Fudge Points” box > click Update Scores.



**Option 3:** Overwrite the student’s score in the Gradebook. This has the same effect as Option 2, i.e. the extra points you add will be stored as “Fudge Points” on the student’s submission. This is a fast way to add extra credit points to a student’s quiz score if you don’t need to see their actual answer.

**Option 4:** To give everyone the same amount of extra credit, create a new “no submission” Assignment and call it something like “Extra Credit for Quiz”. Then in Grades, expand the header cell menu for this extra credit column, select “Set Default Grade”, and enter the default score every student should receive.

## Create an Extra Credit Assignment

To create an optional “Extra credit” Assignment which contributes to a student’s earned score but does not change the overall point value of the course, you must specify that Points = 0 in the new Assignment’s settings. In the settings, you then select the appropriate submission type and grade display options.

Note that if the course uses weighted grading, you must have at least one non-zero assignment in the Assignment Group to which you assign the new Extra Credit Assignment.

## Add Extra Credit to an Existing Assignment

You can provide bonus points to any graded Assignment. Leave the original value of the activity in the Assignment Settings. When grading, either manually enter the extra points in the Gradebook to the student’s score or add it in SpeedGrader.

Example: A student scored a perfect 20/20 and you want to give them 2 extra points. Manually change the student’s score to score to 22/20 in the grade cell or in SpeedGrader.



## Add Extra Credit to a Grading Rubric

Extra credit can be associated with a specific rubric criterion (Option 1) or as an extra “stand alone” rubric criterion (Option 2).

### Option 1:

Create a rubric worth the same value as your assignment.

When you grade, override any criterion score to give the student “extra credit” in that category.

Example: Enter 12/10 points

Tip: It is helpful to include a feedback comment explaining that you have awarded extra credit

The screenshot shows a 'Grading' interface with a rubric table. The table has columns for 'Criteria', 'Ratings', and 'Pts'. The 'Required content' criterion has a rating of 10.0 pts (Full Marks) and a score of 12.0 entered in the 'Pts' column, circled in orange. The 'Technical points' criterion has a rating of 5.0 pts (Full Marks) and a score of 5.0 entered. The 'Peer review' criterion has a rating of 5.0 pts (Full Marks) and a score of 5 entered. The total points are 22 out of 20.0. Below the table are 'Save' and 'Cancel' buttons. At the bottom, there is an 'Assignment Comments' section with the text: 'Excellent work gathering content -> 2 points extra credit added to "required content"'. A 'Submit' button is at the bottom right.

Criteria	Ratings	Pts
Required content	10.0 pts Full Marks	12.0 / 10.0 pts
Technical points	5.0 pts Full Marks	5.0 / 5.0 pts
Peer review	5.0 pts Full Marks	5 / 5.0 pts

Total Points: 22 out of 20.0

Save Cancel

Assignment Comments

Excellent work gathering content -> 2 points extra credit added to "required content"

Submit

### Option 2:

In the rubric, create an “Extra credit” criterion row that is worth the amount of extra credit you are willing to give. The total value of the rubric excluding the extra credit should equal the point value in the Assignment settings.

Example: Assignment is set to be worth 20 points. The grading rubric defines the 20 points plus allows up to 2 points extra credit.

Note: When you save the rubric you are warned that the total rubric value is more than the assignment setting value: you must confirm that this is okay.

Tip: Remember to check the “Use this rubric for assignment grading” setting when you create the rubric.

The screenshot shows the 'Project 1' assignment settings. At the top, there is a 'Published' status and 'Edit' and 'More' buttons. Below this, the 'Points' are set to 20, and the 'Submitting' method is 'a file upload'. A purple arrow points from the 'Points' value to a text box that says: 'Value entered into Assignment "Points". This is used when calculating the course Total.' Below this is a table with columns: 'Due', 'For', 'Available from', and 'Until'. The 'For' column shows 'Everyone'. Below this is a section titled 'Rubric w Extra Credit' with a search and delete icon. The rubric table has columns for 'Criteria', 'Ratings', and 'Pts'. The 'Required content' criterion has a rating of 10.0 pts (Full Marks) and a score of 10.0 pts. The 'Technical points' criterion has a rating of 5.0 pts (Full Marks) and a score of 5.0 pts. The 'Peer review' criterion has a rating of 5.0 pts (Full Marks) and a score of 5.0 pts. The 'Extra credit' criterion has a rating of 2.0 pts (Full Marks) and a score of 2.0 pts, highlighted with a yellow border. A purple arrow points from the 'Extra credit' row to a text box that says: 'Maximum points student can earn on assignment, includes extra credit'. The total points are 22.0.

Project 1

Published Edit More

Points 20 Submitting a file upload

Value entered into Assignment "Points". This is used when calculating the course Total.

Due	For	Available from	Until
-	Everyone	-	-

Rubric w Extra Credit

Criteria	Ratings	Pts
Required content	10.0 pts Full Marks	10.0 pts
Technical points	5.0 pts Full Marks	5.0 pts
Peer review	5.0 pts Full Marks	5.0 pts
Extra credit	2.0 pts Full Marks	2.0 pts

Maximum points student can earn on assignment, includes extra credit

Total Points: 22.0