

Zoom Password Recommendations

Zoom Password Protection

With the latest version of Zoom, all new meetings will default with required passwords (including instant meetings).

ISU is recommending that all previously created meetings are edited to include a password as well.

To edit password settings:

- Go to the [ISU online Zoom portal](#) and click 'Sign In'. Use your ISU NetID and password, and verify with Okta when prompted.
- Under 'Meetings', click on the meeting that needs editing.
- Click 'Edit this Meeting' (at the bottom of the page).
- Find 'Meeting Password' and check the box to require a meeting password.
 - A number is automatically generated and will change your link.

Original meeting links look like this:

Join URL: <https://iastate.zoom.us/j/600148873>

Links with passwords added will look like this:

Join URL: <https://iastate.zoom.us/j/600148873?pwd=Qm1VSnhRWjJNbMlVUU1QMDhvTUhSZz09>

After you change your meeting password, you must resend the link to your participants.

- To resend the meeting invitation, click 'Copy the Invitation', then paste it in an email.
 - This link contains the embedded password.
- To resend the meeting invitation from the meeting room, click the 'Invite' button at the bottom of the window, then 'Copy the Meeting Invitation'.
- Participants joining with just the meeting number (e.g. using <https://iastate.zoom.us/join>, then entering the meeting number) will be prompted to enter the password separately.

To see these updates, you must have the latest version of Zoom. When you open your Zoom app, you will be prompted to update if needed.