

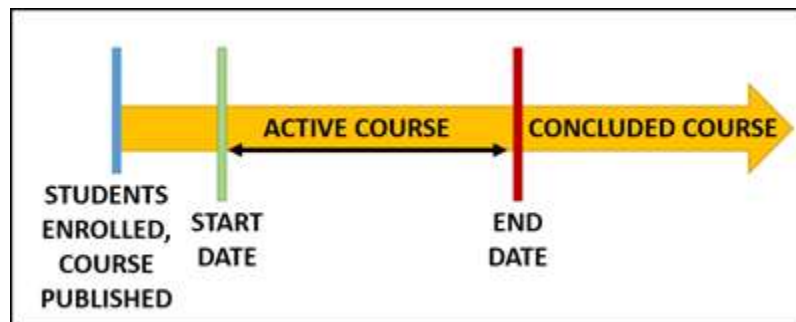
## CANVAS: How to restrict student access to your course

Each Canvas course account is associated with a specific Term (semester) that has a default ISU defined start and end date:

- The default **start** date is 1 week before classes officially begin
- The default **end** date is 2 weeks after the semester officially ends.

Start and End dates can also be defined in Settings > Course Details. These will override the default Term dates.

Students must be enrolled and the account must be published in order for students to gain access.



However, Start and End dates do not themselves determine whether enrolled students can enter the course before the Start date or if they continue to enter after the End date.

### What is a “Concluded” Course?

A course moves from “active” to “concluded” status when either the default Term End date or a settings defined Ends date is reached. When this happens,

- The course tile is removed from the student’s Dashboard.
- The course is in a **read-only** state by default (enrolled students can enter it)
- Enrolled students can access course by going to Courses > All Courses > Past Enrollments and clicking the course link, unless the instructor has added further restrictions.

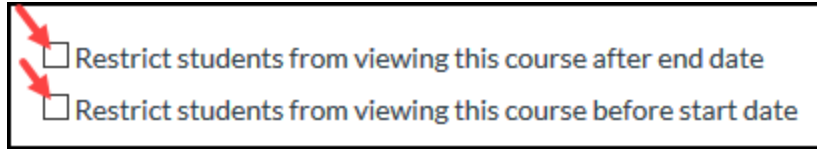
### Read-only status means ...

- Students can view and download all published and available content, review and download assignment feedback and test answer keys, read discussions and announcements.
- Students can add comments to assignment feedback but cannot make new discussion posts.

### How to restrict student access to course?

To block enrolled students from entering a course before the start date, after the end date, or both, the instructor must checkmark the appropriate “Restrict” boxes in the course Settings then scroll down and save the change by clicking the red “Update Course Details” button.

Note: If a Teacher switches to “Student View” mode to check the access restriction, the dummy student will still have access ... which is misleading!



A screenshot of a course settings interface. It shows two checkboxes, both of which are unchecked. The first checkbox is labeled "Restrict students from viewing this course after end date" and the second is labeled "Restrict students from viewing this course before start date". Two red arrows point to the checkboxes, one for each. The entire screenshot is enclosed in a black rectangular border.